



## Licensing and Appeals Committee

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Date: Monday 15 June 2015  
Time: 10.00 am  
Venue: Scrutiny Committee Room, Level 2, Town Hall  
Extension

Everyone is welcome to attend this committee meeting.

### **Access to the Scrutiny Committee Room**

Public access to the Scrutiny Committee Room is over the bridge from level 2 of the old Town Hall building. **There is no public access from within the Town Hall Extension.**

The bridge has a moderate incline so if you have limited mobility you may wish to call 0161 234 3241 for information on alternative access.

## Membership of the Committee

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### **Councillors -**

Austin, Barrett, Evans, Grimshaw, Hughes, S. Judge, Longsden (Chair), Loughman, Ludford, Monaghan, Paul, Royle, Stone and Teubler.

## Agenda

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- 1 **Urgent business**  
To consider any items which the Chair has agreed to have submitted as urgent.
- 2 **Appeals**  
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3 **Interests**  
To allow Members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.
- 4 **Minutes**  
To approve as a correct record the minutes of the meeting held on 23 March 2015
- 5 **Introduction of a Licensing Protocol for Members and Officers.** 1  
The report of the Head of Planning, Building Control and Licensing is enclosed.
- 6 **Hackney Carriage Fare Review for July 2015 – July 2016** 11  
The report of the Head of Planning, Building Control and Licensing is enclosed.
- 7 **Exclusion of the public**  
The officers consider that the following items contain confidential information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Licensing and Appeals Committee is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.

An appeal process exists for members of the public who wish to appeal against the officers' recommendation for confidentiality. Anyone who does wish to appeal should contact the governance officer as soon as possible (preferably at least 48 hours) before the meeting.

- 8     **Hackney Carriage/Private Hire driver licences issued under delegated authority between January – March 2015**     41
- The report of the Head of Planning, Building Control and Licensing is enclosed.

## Information about the Committee

The Licensing and Appeals Committee discharges the duties of the Council in relation to a range of licensing and registration functions.

In general, decisions are made by the Committee under powers delegated to it under the Council Constitution and will not require to be referred to the Council for approval. Meetings are controlled by the chair, who is responsible for seeing that the business on the agenda is dealt with properly.

The Committee has previously agreed detailed procedures for dealing with certain types of applications. The role of officers at meetings is to present reports and to give procedural or legal guidance to the Committee

Copies of the agenda are available beforehand from the reception area at the main entrance of the Town Hall in Albert Square. Some additional copies are available at the meeting from the Governance Support Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

Sir Howard Bernstein  
Chief Executive  
Town Hall, Albert Square  
Manchester, M60 2LA

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

**Beth Morgan**

Tel: 0161 234 3043

Fax: 0161 274 7017

Email: [b.morgan@manchester.gov.uk](mailto:b.morgan@manchester.gov.uk)

This agenda was issued on **5 June 2015** by the Governance and Scrutiny Support Unit, Manchester City Council, Town Hall, Albert Square, Manchester, M60 2LA.